

**Submission Guidelines**  
**Revised 5/2011**  
**Rhythm of the Home Magazine**

**Communication**

Please communicate with the Rhythm of the Home staff via our gmail address at [rhythmofthehome@gmail.com](mailto:rhythmofthehome@gmail.com).

**Content and Suggestions**

Rhythm of the Home is divided into four categories: warmth, play, celebration, and connection. We feel confident that most pieces will fit into one of these sections. Consider approaching your submission with a specific category in mind.

We recommend that essays run 750 to 2,500 words. Projects and recipes need only be as long as is necessary to adequately convey your purpose. We suggest that projects and recipes contain introductory commentary.

Consider the season for which you are submitting, and please work to incorporate at least some element of the season into the piece, and consider how your project or thoughts are relevant to the season.

Project photography is required. A minimum of one photo of the finished project is necessary, but accompanying photos of the process are also welcomed.

Essays pieces are most likely to be considered with at least 1-2 accompanying photographs.

**Integrity of Your Work**

Submission to the magazine is considered a tacit agreement that the work you are submitting, including photography, is solely your own work unless otherwise indicated.

Please ensure that photography is your own work, or you have gained the artist's permission for use and you have given proper attribution.

Please ensure that any verse, song lyrics, or other content not written by yourself is either public domain, or you have express right to publish the content.

Please ensure that you have provided proper attribution to any and all other work included in your piece.

In accordance with fair use, please limit direct attributions of non-public domain work to 300 words or less, or two lines of poetry or verse.

We reserve the right to edit your work, and submission of your work is an agreement that you are releasing the work to us. We will do our best to contact you if we choose to make changes to your work that would alter the intention or focus of the piece.

ROTH will reserve the right to republish this work on the ROTH Blog at any time.

Once your piece is published you have the right to link to your work once the edition goes

live.

You may use a photo from your piece in a blog post/tweet/etc. with a link back to Rhythm of the Home.

You may republish your work on your own \*personal\* blog or website six months after the end of the season in which it is published, provided you maintain a link back to the original published piece on Rhythm of the Home, with the publication date and the words "Reprinted with permission :: Rhythm of the Home" clearly visible.

Please submit any other requests for reprint in writing to [rhythmofthehome@gmail.com](mailto:rhythmofthehome@gmail.com).

**Rhythm of the Home cannot accept for publication any piece which has been:**

submitted for publication elsewhere,  
published elsewhere,  
submitted in rewritten form elsewhere,  
printed in rewritten form elsewhere.

**Queries**

We strongly encourage you to send a query prior to your submission of a project or article. A query is a short summary of your intended submission, and additionally can provide some indication as to the quality of your work or photography. We strive to respond to all queries in a prompt time frame, but due to a high volume of email, we recommend that you contact us again if you have not received follow-up. The earlier you get your submission query in, the more opportunity we may have with you to work on your concept and thus increase your chances that your piece will be accepted.

We welcome all unsolicited articles and projects, but articles with a proper query will be given priority.

**Submission**

If possible please have someone test your pattern, tutorial, or recipe before submission. We make an attempt to test many of the projects or recipes before publication but due to time constraints, this is not always possible.

**Acceptance**

All submissions will go through an acceptance process following the final submission deadline. Please be aware that acceptance of your query in no way guarantees that you will have a submission accepted into the magazine. Due to an increasing volume of submissions, content on the magazine will be limited and the caliber of each submission will have to be of a certain level to be considered.

Prior to the launch of the issue to which you submitted your project, if your piece was accepted you will receive a link to a password-protected preview of your work. Please carefully review your piece and the accompanying email.

As a courtesy to the magazine, please share a link to the magazine from your blog during the season in which you have a published piece.

## **File Formats**

When submitting an electronic file, please save your article as a Word/OpenOffice/Google document and email it as an attachment. If you do not have access to these programs, please contact us and we can identify the best format to use.

Please attach your photo files to your submission email in .jpg or .gif format. Due to the quantity of work that we process, we are unable to download photos from flickr, scan photos for you, or visit your website/blog/facebook page for photography. Embedding photos within the text is not problematic but we still require the photo files to be attached separately.

Photo files should be named with the title of your project and a number (spottedcat1.jpg, spottedcat2.jpg, spottedcat3.jpg).

## **Formatting Your Work**

Please indicate within your document the placement of your photos. You may use parentheses to indicate the placement of a photo. For example (spottedcat1.jpg).

Please thoroughly edit your work for spelling and grammatical errors. We recommend that you have your piece proofread by another person before sending your submission to us for review.

## **Photography**

Photography has become a very important part of the look and feel of Rhythm of the Home. Good photography is essential to completing each piece within the magazine. Photography instruction is beyond the depth and breadth of these submission guidelines, but we have included the following recommendations.

Please take photographs in good natural lighting. If taking photographs inside, consider the time of day when your home receives the best natural light, and plan accordingly. Photos taken with a built-in flash are unlikely to meet the needs of this publication.

If you are submitting a tutorial or recipe, please include a clear photo of the finished project that is free of cluttered background.

Each piece in the magazine will have a photo used for a link in our category pages. Please consider this when you are making your photo selection. Negative, uncluttered space is very helpful in this process.

Your photographs should be sent as attachments, at a high-quality resolution. Please do not shrink photos before sending unless the photo's file size is larger than 2MB.

Do not add any text on your photos, or add borders of any kind.

We reserve the right to crop and/or color correct photos for the best presentation within the magazine. Jpg format is recommended. We reserve the right to use your submitted photographs as we choose in your piece, and for marketing of the magazine.

## **Bionote**

Please include a brief bionote (1-2 sentences) at the end of your submission, so that we can include it if your project or article is used. If you wish to link to a blog or a store in your bio, please indicate the address in parenthesis.

For example:

Laka is a spotted cat and blogs at Spotted Cat (<http://www.spottedcat.blogspot.com>)

We cannot be responsible for intuiting your links for you.

A small quality bio photo is also required as an attachment in your email submission. This photo should be a minimum of 150x150 at 72dpi.

If you have previously published in the magazine, please resubmit your bionote and bio photo with your submission.

## **Checklist**

Full name

Email

Geographic location

Name of your blog/site/shop

Title of your project

Intended category of your project (warmth, play, celebration)

File attached in word, google doc, or plain text format – intended placement of photographs should be noted in text as described above.

Photos attached in .jpg format, appropriately labeled

Bionote

Bionote photo